



Congregation Emanu-El of the City of New York
Religious School Office
(212) 507-9546
school@emanuelnyc.org

Logistics & Frequently Asked Questions

Arrival

The Religious School is located at 10 East 66th Street, between Madison and Fifth Avenues. Students should be dropped off in the lobby, unless otherwise noted.

- **Sundays:** Classes begin at 9:30 am. Students are welcome in their classrooms at 9:20am
- **Mondays:** Classes begin at 4:00 pm.
Beginning at 3:30 pm, students and their caregivers and siblings may join us in the **Early Room**, located in Blumenthal Hall, one flight down from the 66th Street lobby. This is a supervised space in which students socialize and do homework. A light snack (including pretzels, crackers, water and juice) is provided.

Dismissal and Leaving School Early

School ends at 12:00 pm on Sundays and 6:00 pm on Mondays.

Unless otherwise noted, dismissal is from the lobby of 10 East 66th Street. For the security and safety of all children, parents and caregivers must enter the lobby to pick up students.

In order to ensure the safe dismissal of our students, we utilize a **Flash Pass system**.

- **“Red” flash pass:** indicates your child is not allowed to leave on his/her own. Adults responsible for picking your child up must present this pass to our security guards upon exiting the building. Parents and caregivers can pick up their red flash passes at our registration table during the first two weeks of school
- **“Green” flash pass:** for students who are allowed to leave on their own. These students will receive their passes in their classroom and must be presented by the students upon dismissal.

No student is allowed to leave Religious School prior to daily dismissal without permission from the child’s legal guardian. **If a student must leave school early**, please contact the Religious School office in advance by phone or email, or send your child to school with a note.

Attendance/Switching Days

In the event that a student must miss a session of school, please contact the school office. Our teachers will follow up after any absence if we are not notified in advance.

In order to avoid or make up for an absence, a child may temporarily switch between Sunday and Monday in a given week or for longer. Please contact [Jackie Schreiber](#) to inform her of the day(s) your child will need to switch. She will ensure that students are placed in the appropriate classes on the day(s) of the switch and that all teachers are informed.

Snack/Allergies

A light snack of pretzels and juice or water is provided for all students during school. Several times during the year we offer holiday-related treats for snack.

Due to food and airborne allergies, we endeavor to keep our building free of nuts and food containing nut products. If your child has any allergy or other health needs, please make sure to inform the school office; this enables us to let you know in advance whenever there is a special snack or cooking project. Please call the office to discuss further if you have any issues regarding this matter.

Tzedakah

Students are encouraged to bring a donation of *tzedakah* (righteous giving) to every session of school.

Students in grades 4 - 6 may serve on the [Student Council](#), which meets on Sunday mornings at 9:00 am, approximately once a month, to choose the beneficiaries of our school philanthropy.

Parent Volunteering

There are so many events that go on in the Religious School and Temple, and sometimes we need a few extra hands. Parents interested in learning about the many opportunities to volunteer in the school and beyond should contact [Rachel Brumberg](#).

For More Information

Our website is www.emanuelnyc.org/school, and has up-to-date information about upcoming programs as well as our school vision and curriculum. Our online [A-Z Guide](#) is an overview of all things related to Religious School.

If you have any questions, please don't hesitate to contact the [Religious School Office](#).